



Commercial Advisory Board

Agenda

Monday, 26 February 2024
11.00 am

Hybrid Meeting - Milton Room, 18 Smith
Square and Online

Commercial Advisory Board
Monday, 26 February 2024

There will be a meeting of the Commercial Advisory Board at **11.00 am on Monday, 26 February 2024** Hybrid Meeting - 18 Smith Square and Online.

LGA Hybrid Meetings

All of our meetings are available to join in person at [18 Smith Square](#) or remotely via videoconference as part of our hybrid approach. We will ask you to confirm in advance if you will be joining each meeting in person or remotely so we can plan accordingly, if you wish to attend the meeting in person, please also remember to confirm whether you have any dietary/accessibility requirements. 18 Smith Square is a Covid-19 secure venue and measures are in place to keep you safe when you attend a meeting or visit the building in person.

[Please see guidance for Members and Visitors to 18 Smith Square here](#)

Catering and Refreshments:

If the meeting is scheduled to take place at lunchtime, a sandwich lunch will be available.

Political Group meetings and pre-meetings for Lead Members:

Please contact your political group as outlined below for further details.

Apologies:

Please notify your political group office (see contact telephone numbers below) if you are unable to attend this meeting.

Conservative:	Group Office: 020 7664 3223	email: lgaconservatives@local.gov.uk
Labour:	Group Office: 020 7664 3263	email: labgp@lga.gov.uk
Independent:	Group Office: 020 7664 3224	email: independent.grouplga@local.gov.uk
Liberal Democrat:	Group Office: 020 7664 3235	email: libdem@local.gov.uk

Attendance:

Your attendance, whether it be in person or virtual, will be noted by the clerk at the meeting.

LGA Contact:

Jonathan Bryant
jonathan.bryant@local.gov.uk - 02076643004 / 07464652746

Carers' Allowance

As part of the LGA Members' Allowances Scheme, a Carer's Allowance of National Living Wage and/or London Living Wage is available to cover the cost of dependants (i.e. children, elderly people or people with disabilities) incurred as a result of attending this meeting.

18 Smith Square, London, SW1P 3HZ www.local.gov.uk **Telephone** 020 7664 3000 **Email** info@local.gov.uk
Local Government Association company number 11177145
Improvement and Development Agency for Local Government company number 0367557
Chairman: Councillor Shaun Davies **Acting Chief Executive:** Sarah Pickup CBE **President:** Baroness Grey-Thompson

Commercial Advisory Board – Membership 2023/24

[Click here for accessible information on membership](#)

Councillor	Authority
Labour	
Cllr Alan Rhodes (Chair)	Bassetlaw District Council
Conservative	
Cllr Izzi Seccombe OBE (Vice Chairman)	Warwickshire County Council
Liberal Democrat	
Cllr David Neighbour (Deputy Chair)	Hart District Council
Independent	
Cllr Wisdom Da Costa (Deputy Chair)	Windsor and Maidenhead Royal Borough

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Item	Page
1. Welcome, apologies and declarations of interest	
2. Minutes of the previous meeting held on 11 December 2023	1 - 8
3. Catering Contract Award	9 - 16
4. Finance update and income generation	
Report to follow	
5. Any Other Business	

Date of Next Meeting: Monday, 18 March 2024, 11.00 am, Hybrid